

Self-declaration pro-forma, to be edited and printed on organisation legal paper

To whomsoever this may concern,

This letter is to confirm the following:

1. That I, (a)\_\_\_\_\_ am Owner/Managing Director of (b)\_\_\_\_\_
2. That the Head Office of (b)\_\_\_\_\_ is at (c)\_\_\_\_\_
3. That the registered address of (b)\_\_\_\_\_ is (d)\_\_\_\_\_
4. That I have never been convicted of a criminal offence or been the subject of a caution.

Signed on this day, (e)\_\_\_\_\_:

.....

\*\*\*\*\*  
To be cut here  
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Where:

- (a) : the owner or managing director of the company. The same person named on Annex 9.
- (b) : the Company
- (c) : operating address of Company
- (d) : legal (fiscal) address of Company if not the same as (c)
- (e) : date

**Please attach to this self-declaration a copy of a legal identity document of (a)**